

SAN JOAQUIN COUNTY CHILDREN AND FAMILIES FIRST COMMISSION

————— MEETING SUMMARY —————

Public Health Auditorium
1601 East Hazelton Avenue
Stockton CA

Wednesday, August 4, 1999 7:00 a.m.

(approved September 1, 1999, as amended)

1. Meeting was called to order by Chairperson Gutierrez. Roll call was taken and all commission members were in attendance except for Commissioners Grande (arrived at 07:05) and Grupe.

2. Meeting summary from July 21, 1999 was presented for approval.

Motion: Approve meeting summary from July 21, 1999. (Mitchell/Vera – Motion passed 7–0)

3. Strategic Planning Facilitator Interview #1: An interview was conducted with Lois Lang representing Lang & Associates. Chairperson Gutierrez reviewed the interview guidelines and Commissioner Vera served as moderator. The candidate responded to questions developed by the Strategic Planning Process subcommittee as well as follow-up questions from Commission members and the audience.

4. Staff presented a recommendation to postpone appointment of advisory groups until after the strategic planning process has been developed. This will allow the Commission to identify the areas in which technical expertise is needed before determining which advisory groups are appointed. Discussion was held on the timing and need to involve “experts” in the strategic planning process.

Motion: Postpone appointment of advisory groups until after the strategic planning process has been developed. (Mitchell/Vera – Motion passed 8–0)

5. Strategic Planning Facilitator Interview #2: An interview was conducted with Paul Harder representing Harder+Company Community Research. Chairperson Gutierrez reviewed the interview guidelines and Commissioner Vera served as moderator. The candidate responded to questions developed by the Strategic Planning Process subcommittee as well as follow-up questions from Commission members and the audience.

6. Discussion was held on the qualifications of the two-facilitator candidates who were interviewed. Commissioners stated that both candidates seemed to be

qualified for the project and complimented the work of the subcommittee in developing interview questions.

Motion: Begin discussions with Harder+Company Community Research to develop a strategic plan for the Commission. (Vera/Adubofour – Motion passed 8–0)

Discussion was held on the need to establish a subcommittee to provide direction to the strategic plan consultant regarding the scope of work. Commissioners Mitchell, Vera, Flenoy–Kelley, and Fujii were directed to develop a detailed scope of work and to work with staff to begin negotiations and prepare a consultant agreement for Commission approval.

Facilitator candidates were invited back into the chamber and informed of the Commission’s decision to begin negotiations with Harder+Company Community Research.

7. Staff presented a survey received from the State Commission regarding technical assistance needs and requested input from Commission members. Staff will complete the survey and return to the State Commission.
8. Commissioner Flenoy–Kelley inquired about scheduling the facilitator subcommittee meeting and requested that future meeting summaries include an approximate time of arrival if members are late. She also thanked Louise Johnston for providing a directory of children’s services.
9. *Meeting adjourned. (Grande/Fujii – Motion passed 8–0)*